

GRANT ADMINISTRATION, MANAGEMENT AND MONITORING SERVICES



KEY CONTACTS:

TODD HOFFMAN

PARTNER, GOVERNMENT CONSULTING SERVICES
O: 832.320.3244
TODD.HOFFMAN@WEAVER.COM

BRANDON TANOUS, CIA, CFE, CGAP, CRMA

PARTNER, RISK ADVISORY SERVICES
O: 832.320.3275
BRANDON.TANOUS@WEAVER.COM

Weaver's end-to-end grant management, administration and compliance process takes clients and their subrecipients past barriers, gaps and noncompliance to help them meet their strategic goals.

Our Government Consulting Services (GCS) team works collaboratively with grantors and grantees to help them design grant programs and maximize grant funding opportunities; flag potential fraud, waste and abuse; and achieve full compliance on grant programs. With an eye on close-out from Day One, our team supports rapid response, efficient execution and cost-effective delivery of services throughout the grants management lifecycle.

What makes Weaver different? Our collaborative, forward-looking approach positions clients for success from the beginning. We walk with our clients every step of the way, from the earliest planning and design stages with stakeholders to the last step of close-out.

“Weaver has done a fantastic job reviewing our policies and procedures to fill in missing information or requirements for our CDBG-DR grant. Not only do they identify missing information, but areas of enhancement that could use more documentation or clarification.”

— Weaver grants client

FROM START-UP TO CLOSE-OUT AND FUTURE FUNDING

Weaver provides grants administration services while preparing you for future rounds of funding with an integrated, coordinated approach. We closely analyze grant program rules to help you maximize your grant awards with a focus on compliance.

How does Weaver support grant management?

- ▶ **DESIGN** grant management to maximize funding
- ▶ **COLLABORATE** with stakeholders to ensure impactful use
- ▶ **DEVELOP** compliant policies and procedures to minimize risk; create job aids and train staff
- ▶ **MONITOR AND REVIEW** grant compliance
- ▶ **AUDIT** grant expenditures
- ▶ **EVALUATE** grant controls
- ▶ **CREATE** effective frameworks for reporting compliance
- ▶ **ENSURE** compliance with U.S. Treasury regulations to maintain stakeholder and community confidence

Want to learn more?

Todd Hoffman, leader of Weaver's GCS practice, has authored numerous white papers on organizational improvement and grant management. Follow the [QR code](#) or [this link](#) to see his recent white paper, *Readying State and Local Governments for the \$550B Infrastructure Investment and Jobs Act Funding*.



PLAN FOR SUCCESS

ADMINISTRATION

The key to an effective grant program is setting it up properly from the beginning. With our extensive experience designing and managing these programs, we know how to help grantors and grant design proper contracts or agreements with grantees, complete internal and external stakeholder analyses and design sessions, define appropriate metrics to track grant progress and success, create dashboards and other visualization tools to communicate progress, and develop open lines of communication to build transparency and accountability. These steps help keep everyone working together toward their common goals.

MANAGEMENT

Grant management is the day-to-day execution of those initial plans. It requires collaborative planning among grantor, grantees and subrecipients. It's critical that everyone involved understands the grant objectives and requirements, such as what the grant is intended to achieve, the design principles and governance model, allowable expenditures, HR rules and local and federal reporting. Weaver helps our clients understand these requirements, set up necessary controls, and prevent audit findings or other issues during close-out.

We work closely with clients to develop grant management strategies that help maximize grant funding by coordinating benefits from multiple grants and avoiding duplication that can create future de-obligation or claw-backs.

MONITORING

Grantors, grantees and subrecipients all benefit from grant monitoring. This monitoring begins with careful examination of the grant agreement or contracts, assesses where the biggest risks lie, examines the grantee's or subrecipient's internal processes and capabilities, and then examines transactions to confirm that everything meets the requirements of 2 CFR Part 200, Uniform Guidance.

Weaver's grant monitoring approach is risk-based and preventive, targeting efforts where they are most needed. We assess financial and internal control compliance to ensure grant funds are being spent as intended. We use risk assessments, internal control evaluations and guidance to increase compliance and minimize the risks of clawbacks. Our proactive approach lets us work with clients to find — and fix — noncompliance early on.



Proper grant management and monitoring can help you avoid common pitfalls like:

- Poorly Defined Subrecipient Agreements
- Failure to Develop and Track Performance Metrics
- Lack of Communication
- Inadequate Internal Controls, Leading to Unallowable Expenses

ADMINISTRATION



Establish contracts, metrics, processes and communication to ensure success.

MANAGEMENT



Manage for close-out from Day One, designing efficient programs and effective grant processes.

COMPLIANCE



Build compliance into everyday tasks and obtain objective monitoring.

SUPPORT FOR GRANT SUCCESS

Whether your organization is managing CDBG, HUD, ARPA, FEMA, or state and local grant funds, Weaver can help you make the most of these opportunities to transform your organization and support your community.

Contact Weaver's Government Consulting Services to learn more about how we can help you meet your goals.