



# GHG Emissions Readiness **Assessment**



# GHG EMISSIONS READINESS ASSESSMENT

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This assessment is designed to help organizations evaluate their readiness to prepare a reliable and repeatable greenhouse gas (GHG) emissions inventory. It focuses on the foundational elements that support credible reporting, including governance, boundary definition, data collection, calculation methodologies and inventory management. The results provide a practical snapshot of current readiness and help identify areas to strengthen in advance of evolving reporting expectations.

## HOW TO CALCULATE YOUR GHG READINESS SCORE

To determine your GHG readiness score, select the response that best reflects your current practices for each question and record the associated point value. Add the points within each category to calculate the category total. Then, add together the totals from all categories to determine your overall GHG readiness score out of 100.

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## GHG READINESS ASSESSMENT

YES  
(5 POINTS)

PARTIAL  
(2.5 POINTS)

NO  
(0 POINTS)

### Governance and Ownership

Executive or functional owner formally assigned for GHG reporting

Established roles for data collection

Defined review/approval process for final inventory numbers

#### Governance and Ownership Total

Out of 15 Points

### Reporting Boundary Definition

Organizational boundary documented (equity share or control approach defined)

Operational boundary documented (what is Scope 1 vs Scope 2; what sources are included)

Boundary changes are tracked and explained year over year

#### Reporting Boundary Definition Total

Out of 15 Points

### Methodology and Calculation Rules

Greenhouse gas calculation methodology aligned to a recognized standard and stated in writing

Calculation methods documented for each material emissions source

Emission factors are sourced, documented and retained

Uncertainty estimates documented for material emissions sources and calculations

#### Methodology and Calculation Rules Total

Out of 20 Points



	YES (5 POINTS)	PARTIAL (2.5 POINTS)	NO (0 POINTS)
<b>Data Collection and Evidence Retention</b>			
Scope 1 activity data is collected from primary sources where available (fuel bills, meter data, fleet records)			
Scope 2 activity data is collected from primary sources (utility invoices, landlord statements, supplier data)			
Source data is stored centrally and accessible (SharePoint/drive/system of record)			
Data gap log exists and is actively maintained (what's missing, why, mitigation)			
<b>Data Collection and Evidence Retention</b>		<input type="text"/>	<b>Out of 20 Points</b>
<b>Scope Coverage and Completeness</b>			
Scope 1 and Scope 2 are complete for all in-boundary entities/locations			
Scope 3 relevance has been screened (categories assessed for applicability/materiality)			
Scope 3 inclusions/exclusions are documented with rationale			
<b>Scope Coverage and Completeness</b>		<input type="text"/>	<b>Out of 15 Points</b>
<b>Inventory Management and Repeatability</b>			
Written inventory memo/procedure exists (steps, owners, timeline, controls)			
Version control and archival practices exist for calculation files and datasets			
Process in place for internal or external assurance/verification of the inventory			
<b>Inventory Management and Repeatability</b>		<input type="text"/>	<b>Out of 15 Points</b>
<b>TOTAL SCORE</b>		<input type="text"/>	<b>Out of 100 Points</b>



# RESULTS

## Early Stage

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0-39.5

Your organization is in the early stages of GHG reporting readiness. Core elements required to produce a reliable emissions inventory are either missing or largely informal. Reporting today would rely heavily on individual knowledge, estimates and one-off efforts.

At this stage, emissions data may be difficult to compile consistently, and assumptions or boundaries may not be clearly documented. As reporting expectations evolve, the current approach may require significant rework to support repeatable disclosure.

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### Primary Focus Areas

Typically include establishing clear ownership, defining reporting boundaries and organizing source data.

### Next Steps

The immediate priority is to establish a clear reporting foundation. This includes assigning ownership, defining organizational and operational boundaries and identifying available data sources needed to support Scope 1 and Scope 2 reporting.

### How Weaver Can Support

Weaver can support this phase by helping you establish reporting governance, define boundaries aligned with recognized standards and design a practical approach to initial data collection. This work is intended to create a stable foundation that supports future reporting without unnecessary complexity.

## Building Capacity

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40-64.5

Your organization has established several foundational components of GHG reporting, but gaps remain that affect efficiency and consistency. An emissions inventory can be prepared, though it may require substantial manual effort and coordination across teams.

Boundaries, methodologies or data sources may be partially documented, and certain inputs may rely on estimates or incomplete records. While reporting is feasible, year-over-year consistency and scalability may be limited.

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### Primary Focus Areas

Typically include strengthening documentation, improving data traceability and standardizing inputs across locations or entities.

### Next Steps

The next step is to formalize and standardize what already exists. This includes documenting methodologies, improving data traceability and establishing repeatable processes that reduce reliance on manual effort.

### How Weaver Can Support

Weaver can assist by documenting calculation methodologies, improving data collection workflows and developing inventory management procedures that support consistent reporting across reporting periods. This helps reduce effort and improve reliability without over-engineering the process.

## Reporting Ready

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65-84.5

Your organization demonstrates a strong level of readiness to prepare a GHG emissions inventory. Key processes are defined, data sources are largely identifiable, and calculations can be reproduced with reasonable effort.

While opportunities remain to enhance efficiency or expand scope, the current reporting approach supports consistent disclosure and internal review. Emissions results can generally be explained to internal stakeholders, and limitations are identifiable.

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### Primary Focus Areas

Typically include refining Scope 3 screening, enhancing inventory management practices and improving automation where possible.

### Next Steps

Focus shifts toward optimization and scalability. This includes refining Scope 3 screening, strengthening documentation to support expanded disclosure and identifying opportunities to streamline recurring reporting tasks.

### How Weaver Can Support

Weaver can support this stage by refining Scope 3 category screening, strengthening inventory documentation and aligning reporting outputs with evolving disclosure expectations. This positions your organization to expand reporting scope while maintaining consistency and clarity.

## Scalable and Institutionalized

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85-100

Your organization has institutionalized GHG reporting processes. Ownership, boundaries, methodologies and data management practices are well-defined and embedded into routine operations.

The emissions inventory can be produced consistently with minimal disruption, supported by documented procedures and organized records. The current approach is well positioned to scale as reporting expectations expand or become more formal.

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### Primary Focus Areas

Typically include continuous improvement, expanded scope coverage and integration with broader reporting or performance management systems.

### Next Steps

At this stage, the focus is on continuous improvement and strategic integration. This includes expanding scope coverage where appropriate, improving automation and aligning GHG reporting with broader reporting and decision-making processes.

### How Weaver Can Support

Weaver can assist by supporting advanced Scope 3 development, enhancing inventory management systems and aligning GHG reporting with broader sustainability or financial reporting initiatives. This ensures reporting remains scalable, efficient and aligned with long-term business objectives.



